



**CLASS IX and X**  
**ENGLISH COMPOSITION**  
**LESSON 3 – PARAGRAPH WRITING**

**NOTES**

**PARAGRAPH WRITING**

➤ **A brief description:**

A Paragraph is a small unit of composition of Prose. It is a group of sentences relating to a single topic or a single central idea.

A paragraph may be long or short. Variation in the length of the Paragraph will depend on the necessities of structuring the composition, which also may be long or short.

**Points to remember while writing a paragraph:**

- i) **Unity:** Each Paragraph must deal with one topic or one topic sentence which is the key sentence of the paragraph. The topic sentence will have to be elaborated in the rest of the Paragraph with examples, reasons, fact etc. backing it up. Or, instead we may start with a quotation or an anecdote. This will have to be gradually backed up in the succeeding sentences with examples, facts, reasons etc. The important point to be remembered is that every sentence in the Paragraph must be closely connected with the main idea of the topic of the paragraph. There should be unity of thought or idea expressed in the sentences of the Paragraph.
- ii) **Order:** One thought must logically lead to another and there should be continuity in the expression of thoughts in the sentences. Clarity of thought and effectiveness of presentation cannot be achieved without proper arrangement of the ideas.
- iii) **Coherence:** The unbroken progress and continuity of thought can be achieved with the help of certain conjunctions and sentence connectors like and, then, but, or, so, hence, therefore, yet, still, nevertheless, on the other hand, on the contrary etc.
- iv) **Variety:** The collection and arrangement of the sentence of a Paragraph may become monotonous if the sentence patterns used in the paragraph are not varied. That is why there should be short, long, simple and complex sentences. This will give rise to variety of design and richness to texture. There should be a well-regulated movement of words and ideas in the Paragraph. This can be achieved when there is some degree of mastery of the language.
- v) **Length:** There are no hard and fast rules regarding the length of the paragraph. It becomes important at the time of considering it as a piece of composition. It is a fact that the length of a Paragraph depends on the topic or idea. A paragraph should not have as far as possible any kind of repetition of ideas, words or phrase etc.

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